

AUTHORIZATION FOR DIRECT PAYMENT PROGRAM

SAVE YOUR TIME AND MONEY

Sign up now for the City of Lacey's Utility Direct Payment Program.

The City of Lacey now offers customers a convenient way to pay utility bills without the hassle of writing and mailing checks. Simply fill out this form, authorizing your bank or financial institution to have your City of Lacey utility bill deducted automatically from your checking account on the date date. Include a voided check when you return your form, along with your current utility payment, and let this be the last things you mail back to us.

Authorization for Direct Payment Program

Name: _____

Service Address: _____

Utility Account Number: _____

Financial Institution: _____

Checking Account Number: _____

Daytime Phone Number: _____

Co-Applicants Name: _____

Applicant Signature: _____

Co-Applicant Signature: _____

(Optional) Please send my bill electronically to my email instead of a paper copy, email address: _____

I (we) hereby authorize the City of Lacey to automatically withdraw the total amount due on my (our) utility billing statement from my (our) checking account. I (we) authorize the financial institution named here to accept such transactions initiated by the City of Lacey. The withdrawals shall be made from my (our) checking account on the due date printed on the utility statement. This authorization will remain in effect until I (we) have notified the City of Lacey that I (we) no longer wish to participate.

PLEASE ATTACH YOUR VOIDED CHECK- WE CANNOT PROCESS YOUR APPLICATION WITHOUT IT.